

VILLAGE OF WOODMERE
VARIANCE APPLICATION

APPLICANT: _____ OWNER: _____
ADDRESS: _____ ADDRESS: _____
TELEPHONE NUMBER: _____ TELEPHONE NUMBER: _____

Address Of the property _____

Present zoning of property _____ Permanent Parcel Number ____ - ____ - ____

Please attach a plat with site plan also include a typed metes and bounds legal description of the property:

Description of the Variance Request, also list Zoning Ordinance Section number:

1. This application is a request for the following action by the Planning and Zoning Commission:

___/ Grant variance from the provisions of the Village of Woodmere Zoning Ordinance

___/ Grant variance from the provisions of the Village of Woodmere Sign Ordinance

2. The following ordinance requirements are the subject of the request for variance:

___/ Front Yard Setback ___/ Height of Structure

___/ Rear Yard Setback ___/ Placement of Structure

___/ Side Yard Setback ___/ Size of Structure

___/ Area Requirements ___/ Off-street Parking

___/ Other: Explain:

3. The following circumstances, including dimensional information, are part of the basis for this request for variance:

4. The following characteristics of the property, including dimensions, are part of the basis for this request for variance:

___/ Too Narrow ___/ Slope

___/ Too Shallow ___/ Elevation

___/ Too Small ___/ Soil

___/ Shape ___/ Subsurface

___/ Other: Explain

5. The applicant must answer the following questions in order to assist the Planning and Zoning Commission in determining if a practical difficulty or unnecessary hardship exists.

a. Can the property be used in conformance with the Zoning Ordinance without the variance?

___/ YES ___/ NO

If NO, explain:

b. Does the basis for this requested variance result from an action self-created by the applicant?

___/ YES ___/ NO

If YES, explain:

c. Does the basis for this requested variance result from other human-created action?

___/ YES ___/ NO

If YES, explain:

d. Will enforcement of the provision of the ordinance deny a use which otherwise is permitted?

___/ YES ___/ NO

If YES, explain:

e. Is the basis for this requested variance a result of circumstances or conditions unique to the property and not common to other properties in the immediate area?

___/ YES ___/ NO

If YES, explain:

f. If the requested variance were granted, would the essential character of the immediate area be altered?

___/ YES ___/ NO

If YES, explain:

g. If the requested variance were granted, would it contradict the intent and purpose of the ordinance?

___/ YES ___/ NO

It is understood that approval of this application by the Village Council only assures the applicant that the use is in compliance with zoning requirements of the Village of Woodmere, and does not in any way affect any private covenants or restrictions which may have been placed on the property at any previous time.

Signature of Applicant:_____

Date:_____

Notary: _____

If the application does not meet the minimum requirements, or is outside the authority of the Planning and Zoning Commission, the application will not be accepted. If the application is not accepted then you have the right to appeal under the Administrative review section of the powers of Planning and Zoning Commission.

This application is hereby accepted as submitted by the Village of Woodmere Building Department to be heard by the Planning and Zoning Commission.

Building Department

Date

ACKNOWLEDGEMENT OF RESPONSIBILITY

This is to certify that I am making application for the described action by the Village and that I am responsible for complying with all Village requirements with regard to this request. This application should be processed in my name and I am the party who the Village should contact regarding any matter pertaining to this application.

I have read and understand the instructions supplied for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge. I will keep myself informed of the deadlines for submission of material and of the progress of this application.

I understand that Village staff and consultants may review this application. I further understand that additional information, including, but not limited to, traffic analysis and expert testimony may be required for review of this application. I agree to pay to the Village upon demand, expenses, determined by the Village, that the Village incurs in reviewing this application and shall provide an escrow deposit to the Village in an amount to be determined by the Village. Said expenses shall include, but are not limited to, staff time, engineering, legal expenses and other consultant expenses.

I agree to allow access by Village personnel to the property for purposed of review of my application and to erect a temporary sign indicating the application proposed.

Signature of Applicant: _____ Date: _____

Name of Applicant: _____ Date: _____

Name and address of Contact (if other than applicant:

Phone Number

Date

AFFIRMATION OF SUFFICIENT INTEREST

I hereby affirm that **I AM THE FEE TITLE OWNER** of the below described property or that I have written authorization from the owner to pursue the described action.

Name of Applicant (Please Print)

Street address/legal description of subject property:

If you are not the fee owner, attach another copy of this form that has been completed by the fee owner or a copy of your authorization to pursue this action.

If a Corporation is fee title holder, attach a copy of the resolution of the Board of Directors authorizing this action.

If a joint venture or partnership is the fee owner, attach a copy of agreement authorizing this action of behalf of the joint venture or partnership.

Signature

Date