



VILLAGE OF WOODMERE

BUILDING DEPARTMENT

27899 Chagrin Boulevard
Woodmere Village, OH 44122
Phone: 216.831.9511 ext 235 Fax: 216.292.7023

2018 CONTRACTOR REGISTRATION APPLICATION

Date: _____
Company Name: _____ FID#/SSN: _____
Owner: _____ State License Holder: _____
Address: _____ State License #: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ Business Hours: _____
Cell Phone: _____ E-Mail: _____

REGISTRATION TYPE: New Renewal
CONTRACTOR TYPE: General Electrical Plumbing HVAC Other _____
PRESENT/PROPOSED PROJECT IN WOODMERE: _____
ADDRESS OF PROJECT: _____

REQUIREMENTS: Registration Fee - \$ 100.00

- Certificate of Insurance naming Village of Woodmere as an additional insured, listing any exclusions to your policy with a declaration page attached. **(NOTE: If this is a roofing project, you MUST also provide proof of insurance that your company is insured to cover roofs).**
- BWC Certificate
- Copy of State License - **(REQUIRED)** for Electrical, Plumbing, HVAC and Refrigeration Contractors)
- Self-addressed Stamped Envelope

Contractor Registrations expire on December 31st.

**** Work Started Without Obtaining a Permit is Double the Permit Fee plus \$50.00 (Ord. No. 1329.06).**

Contractor's Signature _____

Print Contractor's Name _____

All fees must in the form of a company check, certified check, cash, or money order.
We DO NOT accept personal checks or credit cards.

FOR OFFICE USE ONLY	
CHECK #	_____
CASH	_____
Registration Certificate #	_____