

**WOODMERE VILLAGE
REGULAR COUNCIL MEETING MINUTES OF
MARCH 9, 2016**

CALL TO ORDER: The Woodmere Village Regular Council Meeting of March 9, 2016 was called to order by President of Council Benjamin I. Holbert, III at 7:12 PM.

ROLL CALL: The Roll was called by Clerk of Council Sheryl C. Blakemore.

Present: Mayor Charles Smith, President of Council Benjamin I. Holbert, III, Councilman Tennyson Adams, Councilwoman Lisa Brockwell, Councilman Jennifer Mitchell Earley, Councilwoman Glenda Todd Miller, Councilman Craig Wade, Law Director Frank Consolo, Treasurer Thomas M. Cornhoff, Director of Public Service Calvin Miller, Police Chief Sheila Mason, Fire Chief Johnny Brewington and Building Inspector Robert McLaughlin.

Absent: Councilwoman Alberta W. Fanning (arrived at 7:16 PM).

MOTION TO EXCUSE ANY ABSENT COUNCIL MEMBER(S)

No motion was made to excuse Councilwoman Fanning.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited in unison led by Mr. Calvin Singleton.

MINUTES:

A **MOTION** was made [Earley, Adams] to **APPROVE** the Woodmere Village Regular Council Meeting Minutes of February 10, 2016. The Motion **PASSED** by a 6/0 vote.

A **MOTION** was made [Earley, Miller] to **APPROVE** the Woodmere Village Special Council Meeting Minutes of February 17, 2016. The Motion **PASSED** by a 5/1 vote (Adams, Earley, Miller, Holbert and Wade voted **YES**; Brockwell **ABSTAINED**).

Councilwoman Fanning arrives.

MEETING OPEN TO THE PUBLIC: (Limited to items on the Agenda and to a time limit of three minutes).

Mrs. Bettie Perry of Roselawn Road offered kudos to Jim Fisher for his years of tireless service to Woodmere Village and to the Service Department under its current leadership of Calvin Miller.

Nicole Sweet of NOPEC (Northeast Ohio Public Energy Commission) outlined the benefits that Woodmere Village receives as a member of its electricity aggregation.

PENDING LEGISLATION:

2016-02: AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF WOODMERE DURING THE FISCAL YEAR ENDING DECEMBER 31, 2016 AND AUTHORIZING THE TREASURER TO SUBMIT TO THE COUNTY FISCAL OFFICER AN ANNUAL APPROPRIATIONS BUDGET FOR THE FISCAL YEAR 2016, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Adams] to **PASS THIS ORDINANCE BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

Council temporarily moved to New Legislation to allow Mr. Hren and Mr. Singleton to speak and then leave if needed.

2016-29: A RESOLUTION GRANTING A FRONT YARD SETBACK VARIANCE , FRONT YARD PARKING VARIANCE AND SIDE YARD LANDSCAPE VARIANCE TO THE VILLAGE FOR THE PROPOSED SERVICE DEPARTMENT FACILITY BUILDING ON THE PROPERTY LOCATED AT 3636 MAPLECREST ROAD, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Wade] to **PASS THIS RESOLUTION BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules as well as the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

Council returns to Pending Legislation.

2016-03: AN ORDINANCE AMENDING SECTION 1303.01 AND ADDING SECTION 1303.99 TO CHAPTER 1303 OF THE VILLAGE'S CODIFIED ORDINANCES CONCERNING MECHANICAL AND PLUMBING CODES, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Adams] to **PASS THIS ORDINANCE BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

2016-04: AN ORDINANCE AMENDING SECTION 1305.01 AND 1305.99 TO CHAPTER 1305 OF THE VILLAGE'S CODIFIED ORDINANCES CONCERNING NATIONAL ELECTRIC CODE, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Brockwell] to **PASS THIS ORDINANCE BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

2016-05: AN ORDINANCE ADDING SECTION 1307.99 TO CHAPTER 1307 OF THE VILLAGE'S CODIFIED ORDINANCES CONCERNING INTERNATIONAL PROPERTY MAINTENANCE CODE, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Brockwell] to **PASS THIS ORDINANCE BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

2016-10: AN ORDINANCE AUTHORIZING THE TREASURER TO PREPARE AND FILE AN AMENDED 2016 CERTIFICATE OF ESTIMATED RESOURCES WITH THE CUYAHOGA COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Brockwell] to **PASS THIS ORDINANCE BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

2016-12, AS AMENDED: AN ORDINANCE ESTABLISHING SALARIES AND WAGES FOR FULL-TIME AND PART-TIME NON-BARGAINING UNIT VILLAGE PERSONNEL, EFFECTIVE JANUARY 1, 2016, AND DECLARING AN EMERGENCY.

Councilwoman Earley wanted the record to reflect that while she appreciates the work of the Fire, Police, Building and Service Departments; she has concerns about the positions of Administrative Assistant and Safety Director; therefore she will not support Ordinance 2016-12, as amended, this evening.

A **MOTION** was made [Miller, **no second**]

A **MOTION** was made [Fanning, Wade] to **REFER THIS ORDINANCE BACK TO THE FINANCE COMMITTEE.**

The **MOTION FAILS** by a 4/3 vote (Brockwell, Miller, Holbert and Earley voted **NO**; Fanning, Adams and Wade voted **YES**).

A **MOTION** was made [Earley, Fanning] to **FURTHER AMEND THIS ORDINANCE TO REMOVE THE PAY CLASSIFICATION OF THE ADMINISTRATIVE ASSISTANT PART-TIME, THE ADMINISTRATIVE ASSISTANT FULL-TIME AND THE SAFETY DIRECTOR; AND TO CHANGE THE PAY RATE OF THE ASSISTANT TREASURER TO \$24.75.**

The **MOTION PASSED** by a 7/0 vote.

A **MOTION** was made [Earley, Fanning] to **PASS THIS ORDINANCE AS FURTHER AMENDED THIS EVENING BY EMERGENCY.** The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

2016-17: AN ORDINANCE AMENDING SECTION 1311.04 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

2016-18: AN ORDINANCE ADDING SECTION 1371.41 TO THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

2016-19: AN ORDINANCE ADDING SECTION 1329.06 TO THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

2016-20: AN ORDINANCE AMENDING SECTION 1325.04 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

2016-21: AN ORDINANCE AMENDING SECTION 1105.03 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

2016-22: AN ORDINANCE AMENDING SECTION 1317.40 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

2016-23: AN ORDINANCE AMENDING CHAPTER 1109 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

2016-26: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SWC SOFTWARE CONTROL, INC. FOR TECHNOLOGY SERVICES FOR THE CALENDAR YEAR 2016 IN AN AMOUNT NOT TO EXCEED TWENTY THOUSAND DOLLARS (\$20,000.00) AT A RATE OF \$60.00 PER HOUR, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Adams, Wade] to **PASS THIS ORDINANCE BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 6/1 vote (Adams, Brockwell, Wade, Holbert, Fanning and Miller voted **YES**; Earley voted **NO**).

2016-27: AN ORDINANCE AUTHORIZING THE MAYOR AND FIRE CHIEF TO APPLY FOR, AND ACCEPT AND EXPEND NON-MATCHING GRANT FUNDS FROM THE FISCAL YEAR 2015 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Adams] to **PASS THIS ORDINANCE BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

2016-28: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH THE MURWOOD REAL ESTATE GROUP, LLC, D/B/A KELLER WILLIAMS REALTY GREATER CLEVELAND TO MARKET AND SELL TWO VILLAGE OWNED PARCELS OF REAL PROPERTY KNOWN AS 3819 ROSELAWN, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Miller] to **TABLE THIS ORDINANCE**. The Motion **PASSED** by a 7/0 vote.

2016-30: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH MARKETING 101, INC., AND DECLARING AN EMERGENCY.

A **MOTION** was made [Brockwell, Adams] to **PASS THIS ORDINANCE BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 5/2 vote (Brockwell, Holbert, Adams, Fanning and Wade voted **YES**; Earley and Miller voted **NO**).

A **MOTION** was made [Wade, Brockwell] TO APPROVE MARKETING 101, INC. ADVERTISING CONFIRMATION (WJW FOX 8) IN THE AMOUNT OF \$20,000.00. The Motion **PASSED** by a 5/2 vote (Adams, Holbert, Brockwell, Wade and Fanning voted **YES**; Earley and Miller voted **NO**).

A **MOTION** was made [Adams, Wade] to APPROVE MARKETING 101, INC. ADVERTISING CONFIRMATION (WVIZ AND IDEA STREAM) IN THE AMOUNT OF \$6,725.00). The Motion **PASSED** by a 4/3 vote (Holbert, Brockwell Wade and Adams voted **YES**; Earley, Fanning and Miller voted **NO**).

A **MOTION** was made [Wade, Brockwell] to APPROVE MARKETING 101, INC. ADVERTISING CONFIRMATION (TIME WARNER CABLE) IN THE AMOUNT OF \$19,000.00. The Motion **PASSED** by a 4/3 vote (Adams, Brockwell, Wade and Holbert voted **YES**; Earley, Fanning and Miller voted **NO**).

A **MOTION** was made [Earley, Miller] to CONFIRM THE APPOINTMENT OF RALPH M. GLATZHOFFER AS PART-TIME ACCOUNTING CLERK. The Motion **PASSED** by a 7/0 vote.

A **MOTION** was made [Miller, Brockwell] to APPROVE THE WOODMERE VILLAGE FEBRUARY, 2016 EXPENDITURES AS RECOMMENDED BY THE FINANCE COMMITTEE. The Motion **PASSED** by a 7/0 vote.

A **MOTION** was made [Miller, Brockwell] to APPROVE THE WOODMERE VILLAGE JANUARY, 2016 EXPENDITURES AS RECOMMENDED BY THE FINANCE COMMITTEE.

REPORTS OF THE DEPARTMENTS: (Reports are submitted in writing)

Mayor Smith: The Mayor acknowledged the Black History Month Program and the Senior Breakfast. His report also touched on the flooding on Brainard Road, residents concerned with the size of Council due to the Village's decrease in residents; the Chagrin Boulevard mailbox in front of Village Hall was relocated; backyard pickup of trash for seniors would be hampered by private property liabilities. There will be a Shred Day on April 29, 2016 from 9 AM-12 PM.

Police Chief Mason: Her written report was submitted. 25 cases of water were donated by Woodmere Village to help the residents of Flint, Michigan. There was a home invasion in Orange Village while the residents were at home. Chief Mason cautioned everyone to remain vigilant and observant.

Building Inspector McLaughlin: He submitted his report in writing. Pizza Fire had its Grand Opening on Friday. Mrs. Samples has presented a contract to have her roof repaired.

Clerk of Council Blakemore: The Clerk is working to bring all of the 2014-2015 records up to date. The First Quarter Report for 2016 is also being completed.

Fire Chief Brewington: His report was submitted in writing and via email.

Director of Public Service Miller: The Department received a grant for the 2017-2018 calendar. Trash can liners are available for pickup by residents. Jim Fisher has retired as of February 29, 2016.

Planning and Zoning Representative Adams: New businesses include Paper Source and Eileen Fisher. Marsh Berry has started to expand and add more employees.

Marketing Report by Mrs. Malone: Some of the things highlighted in her report were: the van for transporting guests from the hotels to Woodmere venues; gift bags; advertising on buses and media ads.

REPORTS OF THE COMMITTEES (Reports are submitted in writing)

Finance/Grants (Brockwell): Written report submitted.

Safety (Miller): No meeting.

Utilities (Adams): Items discussed were the new Service Garage, the Roselawn property and the driving congestion by Starbucks.

Youth/Education (Fanning): She thanked the Mayor for his support of the Black History Month Program.

Legislation (Holbert): The report was submitted in writing and reflects items on the Agenda.

UNFINISHED/OLD BUSINESS: None

NEW BUSINESS: Council President Holbert reminded everyone to go out to vote in the Primary Election this coming Tuesday, March 15, 2016.

MEETING OPEN TO THE PUBLIC: (Time limit of five minutes)

There were no comments from the public at this time.

MOTION FOR ADJOURNMENT:

A **MOTION** was made [Earley, Adams] to **ADJOURN** the Woodmere Village Regular Council Meeting of March 9, 2016 at 9:20 PM. The Motion **PASSED** by a 7/0 vote.

The Woodmere Village Regular Council Meeting Minutes of March 9, 2016 were approved by:

Benjamin I. Holbert, III, President of Council

Sheryl C. Blakemore, Clerk of Council

Minutes were approved by Council on _____.