

**WOODMERE VILLAGE  
REGULAR COUNCIL MEETING MINUTES OF  
FEBRUARY 10, 2016**

**CALL TO ORDER:** The Woodmere Village Regular Council Meeting of February 10, 2016 was called to order by President of Council Benjamin I. Holbert, III, at 7:10 PM.

**ROLL CALL:** The Roll was called by Clerk of Council Sheryl C. Blakemore.

**Present:** Council President Benjamin I. Holbert, III, Councilman Tennyson Adams, Councilwoman Lisa Brockwell, Councilwoman Jennifer Mitchell Earley, Councilwoman Glenda Todd Miller, Councilwoman Alberta W. Fanning, Treasurer Thomas M. Cornhoff, Law Director Frank Consolo, Fire Chief Johnny Brewington, Acting Director of Public Service Calvin Miller and Building Inspector Robert McLaughlin.

**Absent:** Mayor Charles Smith (ill), Councilman Craig Wade (excused, arrived at 7:12), and Police Chief Sheila Mason (arrived at 7:21).

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited in unison led by Ms. Delgado.

**MINUTES:**

A **MOTION** was made [Miller, Adams] to **APPROVE** the Woodmere Village Regular Council Meeting Minutes of January 13, 2016. The Motion **PASSED** by a 5/1 vote ( Holbert, Adams, Brockwell, Fanning and Miller voted **YES**; Earley **ABSTAINED**.)

A **MOTION** was made [Earley, Brockwell] to **APPROVE** the Woodmere Village Special Council Meeting Minutes of January 18, 2016. The Motion **PASSED** by a 6/1 vote (Holbert, Adams, Brockwell, Earley, Miller and Wade voted **YES**; Fanning **ABSTAINED**).

**MEETING OPEN TO THE PUBLIC:**

There were no comments from the public at this time.

**LEGISLATION:**

**The following Motion was voted on first to allow Mr. Robinson the opportunity to leave without having to wait for the end of the meeting due to inclement weather.**

A **MOTION** was made [Earley, Brockwell] to **CONFIRM THE APPOINTMENT OF DONTE ROBINSON AS SERVICE WORKER 2 GRADE C**. The Motion **PASSED** by a 7/0 vote.

**Pending:**

**2016-02:** AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF WOODMERE DURING THE FISCAL YEAR ENDING DECEMBER 31, 2016 AND AUTHORIZING THE TREASURER TO SUBMIT TO THE COUNTY FISCAL OFFICER AN ANNUAL APPROPRIATIONS BUDGET FOR THE FISCAL YEAR 2016, AND DECLARING AN EMERGENCY was placed on **SECOND READING**.

**2016-03:** AN ORDINANCE AMENDING SECTION 1303.01 AND ADDING SECTION 1303.99 TO CHAPTER 1303 OF THE VILLAGE'S CODIFIED ORDINANCES CONCERNING MECHANICAL AND PLUMBING CODES, AND DECLARING AN EMERGENCY was placed on **SECOND READING**.

**2016-04:** AN ORDINANCE AMENDING SECTIONS 1305.01 AND 1305.99 TO CHAPTER 1305 OF THE VILLAGE'S CODIFIED ORDINANCES CONCERNING NATIONAL ELECTRIC CODE, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

**2016-05:** AN ORDINANCE ADDING SECTION 1307.99 TO CHAPTER 1307 OF THE VILLAGE'S CODIFIED ORDINANCES CONCERNING INTERNATIONAL PROPERTY MAINTENANCE CODE, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

**2016-07:** AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE OFFER OF, AND ENTER INTO AN AGREEMENT WITH, DEVERA T. CARTER-WOODS FOR THE PURCHASE OF TWO VILLAGE OWNED PARCELS OF REAL PROPERTY COMMONLY KNOWN AS 3819 ROSELAWN IN THE AMOUNT OF \$130,000.00, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Miller] to **REMOVE THIS ORDINANCE FROM THE TABLE.** The Motion **PASSED** by a 7/0 vote.

**There was no motion to pass this Ordinance so it dies.**

**2016-10:** AN ORDINANCE AUTHORIZING THE TREASURER TO PREPARE AND FILE AN AMENDED 2016 CERTIFICATE OF ESTIMATED RESOURCES WITH THE CUYAHOGA COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY was placed on **SECOND READING.**

**New:**

**2016-12:** AN ORDINANCE ESTABLISHING SALARIES AND WAGES FOR FULL-TIME AND PART-TIME NON-BARGAINING UNIT VILLAGE PERSONNEL, EFFECTIVE JANUARY 1, 2016, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Miller] to **REFER THIS ORDINANCE BACK TO THE FINANCE COMMITTEE.** The Motion **PASSED** by a 7/0 vote.

**2016-13:** AN ORDINANCE ESTABLISHING THE SALARY FOR THE PART-TIME POLICE CHIEF, EFFECTIVE JANUARY 1, 2016, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Miller, Earley] to **PASS THIS ORDINANCE BY EMERGENCY.**

The Roll Call Vote for Suspension of the Rules **PASSED** by a 7/1 vote. The Roll Call Vote for Passage **PASSED** by a 6/1 vote (Holbert, Adams, Brockwell, Earley, Wade and Miller voted **YES**; Fanning voted **NO**).

**2016-14:** AN ORDINANCE AMENDING ORDINANCE NO. 2015-69 TO ESTABLISH THE SALARY FOR THE LAW DIRECTOR, EFFECTIVE JANUARY 1, 2016, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Adams] to **PASS THIS ORDINANCE BY EMERGENCY.**

The Roll Call Vote for Suspension of the Rules as well as the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

**2016-15:** AN ORDINANCE AMENDING ORDINANCE NO. 2015-70 TO ESTABLISH THE SALARY FOR THE TREASURER, EFFECTIVE JANUARY 1, 2016, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Brockwell, Wade] to **PASS THIS ORDINANCE BY EMERGENCY.**

**Woodmere Village Regular Council Meeting Minutes of February 10, 2016 Page 3**

**2016-15 continued:**

The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both

**PASSED** by a 7/0 vote.

**2016-16:** AN ORDINANCE AUTHORIZING THE MAYOR AND POLICE AND FIRE CHIEFS TO APPLY FOR, AND ACCEPT AND EXPEND NON-MATCHING GRANT FUNDS FROM THE LOCAL GOVERNMENT SAFETY CAPITAL GRANT PROGRAM, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Miller] to **PASS THIS ORDINANCE BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 6/1 vote (Holbert, Adams, Brockwell, Miller, Earley and Wade voted **YES**; Fanning voted **NO**).

**2016-17:** AN ORDINANCE AMENDING SECTION 1311.04 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **FIRST READING**.

**2016-18:** AN ORDINANCE ADDING SECTION 1371.41 TO THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **FIRST READING**.

**2016-19:** AN ORDINANCE ADDING SECTION 1329.06 TO THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **FIRST READING**.

**2016-20:** AN ORDINANCE AMENDING SECTION 1325.04 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **FIRST READING**.

**2016-21:** AN ORDINANCE AMENDING SECTION 1105.03 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **FIRST READING**.

**2016-22:** AN ORDINANCE AMENDING SECTION 1317.40 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **FIRST READING**.

**2016-23:** AN ORDINANCE AMENDING CHAPTER 1109 OF THE VILLAGE'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was placed on **FIRST READING**.

**2016-24:** A RESOLUTION ADOPTING THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION TO GRANT CHAGRIN RETAIL, LLC. A VARIANCE TO THE PROJECTING SIGN RESTRICTIONS OF SECTION 1321.03 (H) OF THE VILLAGE'S CODIFIED ORDINANCES FOR ITS TENANT, LUCKY BRAND, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Adams] to **PASS THIS RESOLUTION BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules **PASSED** by a 7/0 vote. The Roll Call Vote for Passage **PASSED** by a 6/1 vote (Holbert, Adams, Miller, Earley, Fanning and Brockwell voted **YES**; Wade voted **NO**).

**Woodmere Village Regular Council Meeting Minutes of February 10, 2016** Page 4

**2016-25:** A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONSTRUCTION MANAGER AT RISK ("CCM" AT RISK) CONTRACT WITH DUNLOP & JOHNSTON INC. FOR THE CONSTRUCTION OF THE VILLAGE OF WOODMERE SERVICE CENTER USING THE CONSTRUCTION MANAGER AT RISK PROJECT

DELIVERY FORMAT WITH A GUARANTEED MAXIMUM PRICE, AND DECLARING AN EMERGENCY.

A **MOTION** was made [Earley, Adams] to **PASS THIS RESOLUTION BY EMERGENCY**. The Roll Call Vote for Suspension of the Rules and the Roll Call Vote for Passage both **PASSED** by a 7/0 vote.

A **MOTION** was made [Earley, Wade] to **CONFIRM THE APPOINTMENT OF BRIAN DORAN AS FIREFIGHTER GRADE B**. The Motion **PASSED** by a 7/0 vote.

A **MOTION** was made [Earley, Miller] to **TABLE THE APPROVAL OF THE WOODMERE VILLAGE JANUARY, 2016 EXPENDITURES AS RECOMMENDED BY THE FINANCE COMMITTEE**. The Motion **PASSED** by a 7/0 vote.

A **MOTION** was made [Earley, Brockwell] to **HOLD A SPECIAL COUNCIL MEETING ON FEBRUARY 17, 2016 AT 6:30 PM**. to discuss variances for the Service Center. The Motion **PASSED** by a 7/0 vote.

A **MOTION** was made [Earley, Brockwell] to have a Finance Committee meeting immediately after the Special Council Meeting to discuss the salary Ordinance (2016-12) and any other salary issues. The Motion **PASSED** by a 7/0 vote.

**REPORTS OF THE DEPARTMENTS:** Reports are submitted in writing.

**Mayor Smith:** Absent, no report.

**Law Director Consolo:** He stated that the final draft of the Collective Bargaining Agreement will be presented soon. He also thanked Council for his salary increase (2016-14).

**Treasurer Cornhoff:** He submitted a written report and added updated finance reports. He thanked Council for his salary increase (2016-15).

**Police Chief Mason:** She submitted her written report for January. The Police Department is partnering with the Cleveland School of the Arts to collect and deliver water for the citizens of Flint, Michigan. Eton provided an officer for two days to help with increased rush hour traffic. Council President Holbert suggested that Council prepare a Resolution to recognize the Cleveland School of the Arts for their Community Service Project (water to Flint).

**Building Inspector McLaughlin:** He submitted a written report. The former location of Trader Joe's has been split into three units. He will expedite a court date for the roof repair at 3778 Irving Park. Councilwoman Earley expressed concern for traffic safety and the need for a stop sign coming out of the Starbuck's drive through. Signs have been removed, but then replaced. Councilwoman Miller asked about #5 on his report (3762 Maplecrest). Police Chief Mason stated that they are evaluating the situation.

**Clerk of Council Blakemore:** The 4<sup>th</sup> quarter 2015 Council Legislation report was submitted via email. There is a liquor permit request for Texas de Brazile Restaurant.

**Architectural Review Board:** No meeting.

**Fire Chief Brewington:** He submitted a written report. Councilman Adams asked about addresses being displayed on buildings. Chief Brewington that all buildings should display their addresses. New businesses will be required to display their address on the front and back of the building.

**Woodmere Village Regular Council Meeting Minutes of February 10, 2016 Page 5**

**Director of Public Service Miller:** Mr. Miller left the meeting to attend to snow removal due to inclement weather. Councilwoman Earley thanked the Service Department for snow removal from her driveway apron. Councilman Wade stated that a resident had contacted him to say that the Service Department had not responded to his problem of flooding in his backyard. The Treasurer suggested that Ed Hren also be notified.

**Planning and Zoning Representative Adams:**

A **MOTION** was made [Earley, Miller] to **RETURN ROAD BOND #783 IN THE AMOUNT OF \$1,000.00 TO ALFONZO EXCAVATING FOR WORK DONE AT 3666 IRVING PARK.** The Motion **PASSED** by a 7/0 vote. The projection sign issue was discussed at the P&Z meeting (2016-24). A new business, Pizza Fire, is moving into the space formerly occupied by Firehouse Subs.

**REPORTS OF THE COMMITTEES:**

**Finance/Grants(Brockwell):** No report at this time. The report will be presented at the Special Council Meeting.

**Safety (Miller):** No meeting.

**Utilities (Adams):** Items discussed: the guaranteed maximum price on the Service Center; the final payment on the generator maintenance agreement; a reimbursement from the Cleveland Water Department for the Belmont Road improvements (\$5,000.00).

**Youth/Education (Fanning):** There will be a Black History Program/Talent Show on February 15, 2016 from 2-4 PM. She is looking for children ages 7-18 to perform at the talent show. Samantha Fisher, daughter of Jim Fisher was placed on the Dean's List at Bowling Green University.

**Legislation (Holbert):** The Legislation committee meeting is reflected in the Agenda. There has been conversation concerning the concept of the footprint of the Roselawn property. The Village Architect will prepare information concerning that topic at the upcoming Utilities Meeting to be held on March 1, 2016.

**UNFINISHED/OLD BUSINESS:**

Councilwoman Earley suggested that any legislation that comes out of a Committee be voted on by the Committee. That will make sure that each item made it out of Committee. The Law Director stated that he can place the origin of each Ordinance at the top of the hard copy of the Ordinance or Resolution.

April Malone presented a written report concerning the marketing of Woodmere Village. She highlighted some of the progress that has been made since last month.

**NEW BUSINESS:** None

**MEETING OPEN TO THE PUBLIC:** Time limit of 5 minutes

Britz Van Rozendaal made a presentation concerning an upcoming performance of Up With People at Orange High School.

**MOTION FOR ADJOURNMENT:**

A **MOTION** was made [ Earley, Adams] to **ADJOURN** the Woodmere Village Regular Council Meeting of February 10, 2016 at 8:53 PM. The Motion **PASSED BY UNANIMOUS CONSENT.**

---

Benjamin I. Holbert, III    President of Council

---

Sheryl C. Blakemore    Clerk of Council

The Woodmere Village Council Minutes were adopted on \_\_\_\_\_